

#### **NEXT SCIENCE LIMITED**

# **Shareholder Communication Policy**

#### 1 Introduction

Next Science Limited (**Next Science or** the **Company**) is an Australian public company listed on the Australian Securities Exchange (**ASX**). The Company respects the rights of its investors and is committed to ensuring that the Company communicates effectively with its investors.

The Company will ensure that:

- (a) materials detailed in this policy are maintained and updated on the Company's website within a reasonable timeframe:
- (b) shareholder communications are distributed to shareholders in accordance with the Corporations Act and ASX Listing Rules; and
- (c) to the extent possible, it uses available channels and technologies to communicate widely and promptly to shareholders.

### 2 ASX announcements

- 2.1 The Company makes announcements to the ASX in accordance with the Listing Rules.
- 2.2 The ASX code for the Company is 'NXS'.
- 2.3 Announcements made by the Company to the ASX are, subject to applicable securities laws, available to shareholders:
  - (a) under the 'Investor Centre' section of the Company's website;
  - (b) under the 'Company Announcements' section of the ASX website; and
  - (c) by email notification where shareholders elect to be notified by email of the Company's ASX announcements and provide the Company with their email address.
- 2.4 Any individual will be able to elect, via the Investor Centre section of the Company's website, to subscribe for email notifications of ASX announcements by the Company.

## 3 Company's share registry

- 3.1 Shareholders are able to access information relevant to their shareholding in the Company via the Company's share registry website. Shareholders who do not have access to the internet should contact the Company's Share Registry, Link Market Services Limited, on +61 1300 554 474 or via email on registrars@linkmarketservices.com.au with any enquiries relating to their shareholdings.
- 3.2 Shareholders will be given the option to receive communications from, and send communications to, the Company and its share registry electronically.

## 4 Shareholder meetings

4.1 The Company will usually hold its Annual General Meeting (**AGM**) in April or May each year. The specific date, time and location of each AGM and any subsequent general meetings called by the Company each year will be detailed:

- (a) in the relevant Notice of Meeting; and
- (b) on the Company's website.

Alternatively, shareholders can contact the Company's Share Registry to obtain this information.

- 4.2 A Notice of Meeting will be made available to all shareholders prior to any shareholder meeting and within the timeframe set by the Company's Constitution and the ASX Listing Rules. The Notice of Meeting will also be available via the Investor Centre section of the Company's website.
- 4.3 Shareholder meetings are an opportunity for shareholders and other stakeholders to hear from and put questions to the Company's Board of Directors, management and external auditor. Next Science welcomes and encourages shareholder participation at its AGMs, either by attendance in person, by proxy or other legally appointed representative and by any technological means made available by the Company. Shareholders who are unable to attend an AGM will be given the opportunity to submit questions and comments ahead of the meeting, and where appropriate those questions will be answered at the meeting.
- 4.4 The Chair of an AGM will allow a reasonable opportunity for the members at the AGM to ask questions about or make comments on the management of the Company.
- 4.5 The Chair's address (and any address by the Chief Executive Officer) to an AGM will be released to the market immediately prior to the commencement of the relevant AGM. It, along with any webcast made or transcript kept, will be available to shareholders via the Company's website in the same manner as other ASX announcements.
- 4.6 Next Science's external auditor will be required to attend each AGM and the Chair of an AGM will allow a reasonable opportunity for the Company's members to ask the auditor or the auditor's representative questions relevant to the conduct of the audit, the preparation and conduct of the auditor's report, the accounting policies adopted by the Company in relation to the preparation of the financial statements and the independence of the auditor in relation to the conduct of the audit. Next Science believes that allowing questions of the auditor by members, is important in both promoting and encouraging member participation at AGMs and providing balanced and understandable information to members.

## 5 Annual Report

- 5.1 The Company's Annual Report will contain key financial information about the Company, as well as important operating and corporate information. The default method for shareholders to receive the Company's Annual Reports is electronically via the Investor Centre section of the Company's website. A printed copy of the Annual Report is only sent to shareholders who elect to receive one. Shareholders who wish to receive a printed copy of the Annual Report should contact the Company's Share Registry (see 3.1 above for contact details).
- 5.2 The Company's Annual Reports will be available to all shareholders within the timeframe set by the ASX Listing Rules. It will usually be published in the first quarter of each year.

### 6 Half-year and full-year results

- 6.1 The preliminary financial results for the 31 December full year will be reported in February each year with the audited financial results following in March each year. The financial results for the 30 June half year will be reported in August each year.
- As the half-year and full-year results are announced to the ASX pursuant to the ASX Listing Rules, they will be available to shareholders in the same manner as other ASX

announcements. In addition, the results will be accessible via the Investor Centre section of the Company's website.

## 7 Corporate Governance

- 7.1 In accordance with the ASX Corporate Governance Council's Recommendations, the Company provides information about its governance to investors via its website. The Company has a 'Corporate Governance' section on its website from where all relevant corporate governance information can be accessed.
- 7.2 The Company's annual Corporate Governance Statement will be prepared in accordance with the ASX Listing Rules. It will be included in or accompany the Company's Annual Report each year and will be available under the 'Corporate Governance' section of the Company's website.

### 8 Investor and analyst briefings

- 8.1 At the time of the announcement to the ASX of the Company's half-year and full-year results, the Company may conduct investor and analyst briefings. Investor and analyst briefings may occur at other times during the year as the Board deems appropriate.
- 8.2 Prior to giving a new and substantive investor or analyst presentation, the Company will release a copy of the presentation materials to the market ahead of the presentation and the presentation materials will be made available to all shareholders via the Investor Centre section of the Company's website.

#### 9 Information for beneficial owners

9.1 Beneficial owners of the Company shares are encouraged to contact the Company's Share Registry to arrange the direct receipt of shareholder materials.

## 10 Questions about this policy and its application

- 10.1 Employees should direct their questions about this policy and its application to the Company Secretary.
- 10.2 Shareholders, investors and members of the public should direct their questions about this policy and its application to the Company's Share Registry, the details of which are set out in Section 3 above.

### 11 Review of this policy

11.1 This Policy will be reviewed at least every two years by the Audit and Risk Committee to ensure that it remains effective and consistent with the law and recommended corporate governance practice. Any changes must be approved by the Board.

**Effective date**: The Policy becomes effective on the date of Next Science's admission to the Official List of ASX.

#### Version control and history:

Document owner	Company Secretary
Approved by	Board
Version 1	18 April 2019

Version 2 (Current)	16 December 2022	